

Due to limited space, parking at Waubonsie Valley High School is available to Seniors and Juniors only during the 2016-17 school year. All vehicles must have a valid parking permit and insurance to park on school grounds. **Paperwork and application can be found on the WVHS website.**

Students issued a parking permit will NOT be scheduled for bus transportation. In the event of any changes in a student's ability to provide his/her own transportation, the building administration should be notified immediately.

You must have the following items to purchase a permit and be eligible to park in the student lot:

- A valid driver's license.
- Proof of current car insurance on the registered vehicle you will be driving.
- A completed parking permit application and consent form with signatures.
- A \$150 check payable to WVHS.
- **ALL fees (including 2016-17 registration fees) must be PAID IN FULL before a student will be allowed to purchase a parking permit.** *(Go to Home Access to find out if you have any outstanding class fees. Go to the Student Fine/Fee Lookup -- green blocks on left side of WVHS webpage -- to find out if you have any outstanding textbook or library fines.)*

**Parking permits for the 2016-2017 school year will go on sale in the SENIOR HOUSE as indicated below:**

**2017 SENIORS ONLY:** May 16<sup>th</sup> -June 2<sup>nd</sup> during lunch periods and after school only in the current 2016 Senior House (1<sup>st</sup> floor atrium). ***Purchase only – student will need to return in August to pick up permit sticker and update insurance if necessary. 2016-17 registration fees must be paid at that time.***

**2017 SENIORS ONLY:** August 2<sup>nd</sup> - August 4<sup>th</sup> from 8am-11am and from 1pm-3pm and after School Readiness Days (August 8<sup>th</sup>-August 11<sup>th</sup>) from 1pm-3pm in the 2017 Senior House.

**2017 JUNIORS AND SENIORS:** August 15<sup>th</sup>- August 19<sup>th</sup>, and Monday, August 22<sup>nd</sup>, from 8am-11am and from 1pm-3pm in the 2017 Senior House. After that, eligible students can come during lunch periods and after school until permits are sold out.

**ALL SOPHOMORES** and any other students looking to purchase a parking permit after we are sold out will need to do so through Our Lady of Mercy Church. Information and application can be found on the WVHS and OLOM websites.

## WAUBONSIE VALLEY HIGH SCHOOL

### Student Parking Regulations and Application

Limited automobile parking for students (approx. 525 spaces) is provided as a convenience. Parking is a privilege, not a right. As our enrollment grows, there is an increasing competition for a fixed number of parking spaces. For that reason, WVHS will only issue parking permits to Seniors initially. Spaces cannot be held for late arrival students. School District 204 provides bus transportation for all students who meet the state distance guidelines.

1. A parking permit must be used solely by the applicant(s). It may **NOT** be transferred to another student, including siblings – **to do so is to use school property without permission, and subject to discipline sanctions for misuse / theft of school property.** Parking permits must be turned in if they are no longer desired.
2. Parking permits will be decal-type and must be **permanently affixed and displayed** in the driver-side rear window. All student vehicles are required to have a permit. Permits are valid for the current school year only.
3. **Each student must show an actual VALID driver's license, current proof of insurance, the completed attached forms, and check or cash** to purchase their permit. (Supporting documents will be photocopied and kept on file.) Each application must be completed accurately and fully. Incomplete or false applications will be denied or cancelled with termination of parking privileges without refund. **ALL fees (including 2016-2017 registration fees) must be PAID IN FULL before a student will be allowed to purchase a parking permit.**
4. The parking permit fee is \$150.00 for the school year. Students may only register ONE car. Students will need a permit to park starting the first day of school. A **limited** supply of daily passes (10-15) will be available for purchase each day. *Seniors or Juniors only* may purchase a daily parking pass for \$5.00 per day if they choose not to purchase a permanent sticker at \$150.00.
5. We may issue temporary permits to accommodate emergencies or special situations. It is the student's responsibility to request a temporary permit in advance and to explain fully the justification to the Dean. **ONLY STUDENTS WHO CURRENTLY HOLD A PARKING PERMIT WILL BE ALLOWED TO OBTAIN A TEMPORARY PARKING PERMIT** for free. In addition, consideration will be given to those with medical concerns.
6. Students must purchase a new sticker for \$10.00 if they wish to register a new car. **Students must bring in their current sticker BEFORE a new sticker will be issued.** If additional/duplicate parking permits are purchased and given to another student, the permit and fee will be forfeited and additional disciplinary action may result.
7. The privilege to park may be suspended or revoked for infractions of school rules, including, but not limited to, inappropriate conduct such as reckless driving, loitering in the parking lot, excessive tardies to school, or other serious offenses relating to use of the vehicle. **if a student loses his parking privilege, the school will NOT refund the \$150.00.**
8. A permit **may be revoked for the semester** if the driver cuts a class or study hall and enters the vehicle, or uses it to leave school without permission or to transport passengers who are not permitted to leave campus.
9. Smoking is also prohibited in vehicles at school. Students are not to smoke in or around the vehicle after entering our campus.
10. Students must heed "no parking" areas. These are posted or marked and include fire lanes, the faculty areas, visitor parking, and special permit parking. **Cars parked with or without a permit, either outside designated student spaces, or illegally, are subject to immediate towing.**
11. Students will obey all traffic laws as if they were driving on a public roadway and must NOT cut across parking rows when exiting. Cars must not be a disruption to the educational process. (i.e., loud stereos, etc.) Failure to comply may result in the loss of parking privileges.
12. Cars must pull into the space "nose-first". Cars are not permitted to back into a parking space, or occupy more than one parking space.
13. WVHS is a self-park facility. WVHS is not responsible for the automobile or any of its contents. Any car at this facility is parked at the owner's risk. The owner alone is responsible for parking and locking his/her car. WVHS is not responsible, nor will assume any liability for any damage caused by fire, theft, casualty or any other cause whatsoever with respect to any car or its contents parked at WVHS.
14. ALL vehicles will be required to comply with the above-mentioned rules/regulations at all times. **FAILURE TO COMPLY WITH THE AFOREMENTIONED RULES WILL RESULT IN IMMEDIATE TAGGING, BOOTING, OR TOWING FROM WVHS PROPERTY. WAUBONSIE VALLEY RESERVES THE RIGHT TO BOOT OR TOW ANY ILLEGALLY PARKED VEHICLE FROM ITS PROPERTY WITHOUT NOTIFYING THE DRIVER OR OWNER.** Waubonsie Valley High School is not responsible for vehicular damage, theft thereof, loss of property or expenses/damages from tagging, "booting", or towing.
15. Student and parent signatures on the student parking application indicate acceptance of these regulations.

## Student Parking Application 2016-2017

Student Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Year in School:       Senior       Junior

Home Phone #: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Work/Cell Phone #: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Work/Cell Phone #: \_\_\_\_\_

### **Car Identification Information:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Year: \_\_\_\_\_ Color: \_\_\_\_\_ License Plate: \_\_\_\_\_

***By signing below, we acknowledge that we have read the Student Parking Regulations, and the student agrees to follow all procedures set forth by WVHS. We realize that violation of any of the aforementioned rules may result in the vehicle being "booted", towed and/or the loss of parking privileges without a refund. We understand that no prior notice is necessary for the vehicle to be "booted" or towed.***

**Parent/Guardian Signature:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

*All information must be completed on this sheet before any parking permit will be assigned. Each student may register ONE CAR only. NO STUDENT will be allowed to register more than one vehicle. Should any student wish to register a different vehicle (due to sale of vehicle, accident, new vehicle purchased etc.), they MUST bring in their current sticker BEFORE a new sticker will be issued. The cost for a "replacement" sticker will be \$10.00.*

***For Office Use Only:***

Student Permit Number: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Cash/Chk#: \_\_\_\_\_ Amount: \_\_\_\_\_

Insurance Card- Exp. Date: \_\_\_\_\_

All Prior Registration/Class Fees Paid? \_\_\_\_\_ Destiny Clear? \_\_\_\_\_

2016-17 Registration Fees Paid? \_\_\_\_\_

Date Issued: \_\_\_\_\_

## WVHS Parking Consent Form

School authorities, including the School Resource Officers, have the right to check, search, and enter vehicles on school property if there is a reasonable suspicion of violation of school rules and regulations.

It is important for the student to realize the responsibility of obtaining a parking permit. If the permit is "lost", the school is NOT required to replace it.

**Parent/Guardian Signature:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Dismissal Addendum

New for the 2016-2017 school year, students will be dismissed from the parking lot **AFTER** buses have been released. There will be **NO RUNNING** in the hallways to get out to the parking lot.

Also new for the 2016-2017 school year, **at school dismissal** and the **dismissal of major events** throughout the school year, **ALL** parking lot traffic will be directed to move in a **counter-clockwise rotation** to exit the parking lot. This will be facilitated by only allowing **LEFT TURNS** at the ends of each row. **ALL** traffic will be directed to the outer lane and will circle the entire lot to exit onto Eola from the Stadium Drive. **Any students not following these guidelines will have his/her parking permit suspended or revoked.**

**Parent/Guardian Signature:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_